

**To:** R7 Travel[R7\_Travel@epa.gov]  
**Cc:** Hooper, Charles A.[Hooper.CharlesA@epa.gov]; Algae-Eakin, Amy[Algae-Eakin.Amy@epa.gov]; Nicholls, Jacob[NICHOLLS.JACOB@EPA.GOV]  
**From:** Throckmorton, Kristy  
**Sent:** Tue 12/20/2016 3:13:53 PM  
**Subject:** FW: Chuck Hooper-2016-12-26-Bridgeton, MO

Approved

2017 T 07LD 303DC6 07ZZQB00

Sincerely,

**Kristy L. Throckmorton**

Kristy L. Throckmorton

**Region 7**

Air and Waste Management Division (AWMD)/Immediate Office (IO)

AWMD/IO Program Analyst

11201 Renner Blvd.

Lenexa, KS 66219-9601

(913) 551-7965

**From:** Nicholls, Jacob  
**Sent:** Tuesday, December 20, 2016 8:45 AM  
**To:** Throckmorton, Kristy <Throckmorton.Kristy@epa.gov>; Bishop, Debbie <Bishop.Debbie@epa.gov>  
**Cc:** Hooper, Charles A. <Hooper.CharlesA@epa.gov>; Algae-Eakin, Amy <Algae-

Eakin.Amy@epa.gov>

**Subject:** RE: Chuck Hooper-2016-12-26-Bridgeton, MO

Hi Kristy,

Use the following account string:

2017 T (Chuck's org code) 303DC6 07ZZQB00

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## **Jacob B. Nicholls, CGFM**

Superfund Division

U.S. EPA, Region 7

11201 Renner Boulevard

Lenexa, KS 66219

Phone: 913-551-7393

Fax: 913-551-9393

**From:** Throckmorton, Kristy

**Sent:** Tuesday, December 20, 2016 8:35 AM

**To:** Bishop, Debbie <[Bishop.Debbie@epa.gov](mailto:Bishop.Debbie@epa.gov)>; Nicholls, Jacob  
<[NICHOLLS.JACOB@EPA.GOV](mailto:NICHOLLS.JACOB@EPA.GOV)>

**Cc:** Hooper, Charles A. <[Hooper.CharlesA@epa.gov](mailto:Hooper.CharlesA@epa.gov)>; Algoe-Eakin, Amy <[Algoe-Eakin.Amy@epa.gov](mailto:Algoe-Eakin.Amy@epa.gov)>

**Subject:** FW: Chuck Hooper-2016-12-26-Bridgeton, MO

Hello,

Looks like Chuck is going to Bridgeton, MO for Superfund what accounting would you like me to sent to R7 Travel with his trip?

Sincerely,

**Kristy L. Throckmorton**

Kristy L. Throckmorton

**Region 7**

Air and Waste Management Division (AWMD)/Immediate Office (IO)

AWMD/IO Program Analyst

11201 Renner Blvd.

Lenexa, KS 66219-9601

(913) 551-7965

**From:** Algae-Eakin, Amy  
**Sent:** Tuesday, December 20, 2016 7:33 AM  
**To:** Throckmorton, Kristy <[Throckmorton.Kristy@epa.gov](mailto:Throckmorton.Kristy@epa.gov)>  
**Cc:** Hooper, Charles A. <[Hooper.CharlesA@epa.gov](mailto:Hooper.CharlesA@epa.gov)>  
**Subject:** FW: Chuck Hooper-2016-12-26-Bridgeton, MO

Kristy, I approve of Chuck's travel. I understand that Superfund is aware of this activity and Deb Bishop will have the funding codes for this travel.

**From:** no-reply@sharepointonline.com [mailto:no-reply@sharepointonline.com]  
**Sent:** Monday, December 19, 2016 4:38 PM  
**To:** Algoe-Eakin, Amy <Algoe-Eakin.Amy@epa.gov>  
**Cc:** Hooper, Charles A. <Hooper.CharlesA@epa.gov>  
**Subject:** Chuck Hooper-2016-12-26-Bridgeton, MO

[Submitted by [Hooper.CharlesA@epa.gov](mailto:Hooper.CharlesA@epa.gov)]

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**SUPERVISOR - PLEASE DENOTE APPROVAL IN CONTENT OF EMAIL WHEN FORWARD ON TO BUDGET PERSON**

## **Region 7 Travel Request Form**

**DRAFT - 2016**

Fill out \*required fields.

**Phone/Extension\***7271

**Division/Branch\***AWMD/APDB

**Name\*** Chuck Hooper

**Official  
Departure Date\*** 12/26/2016

**Trip Description\*** Technical Support for Superfund, Bridgeton  
Residential Dust Sampling

**Official  
Return Date\*** 12/30/2016

**Trip Purpose\*** Site Travel - Travel for site-related activities under the  
Solid Waste Disposal Act, as amended, and under  
Superfund.

**Vehicle\*** Government  
Vehicle

**Temporary Duty Location (Where Work Being Performed)\***

Arrival Date: 12/26/2016 Departure Date: (If different than above)

City/State\*:Bridgeton, MO

#### Hotel Reservation

**I Have Made/Will Make My Own Reservation**

(If your hotel rate is over per diem, please attach the appropriate MEMO of APPROVAL.)

Confirmation Number:65591179 Phone:314-2916800

Nightly Rate:86.33 GSA Per Diem Rates: <http://www.gsa.gov/portal/category/100120>

**Superfund Site Specific - (SKIP If Not Superfund Site Specific Travel)**

Site Name:Pre-CERCLIS screening: Bridgeton Dust Site SITE ID:

Action Code/OU: Percent: Action Code/OU: Percent:

Comments:

Conference Code - (SKIP If No Conference Code)

#### Airline Information

#### Rental Car

#### Other Reservation

Comments/Instructions/Justifications (R7 co-travelers, personal travel days, itemized supplies, vehicle not listed above, crossfunding info, etc.)

Attach your miscellaneous documents, crossfunding emails, cost comparisons or justifications below.

(PDF, GIF, JPG & JPEG)

File AttachmentFile AttachmentFile Attachment

☒\* - **I ACKNOWLEDGE (REQUIRED):** This travel is necessary and in the government's interest. Unexpected, yet necessary, expenses should be discussed with supervisor before purchase. Changes to approved travel for personal reasons are not reimbursable.

\*Primary Approver; Alternate approver

(Separate email addresses by semi-colon)  
Send yourself a courtesy copy

(Enter your email address for a copy of your submission)

*For best results type in approver(s) complete email address, then select*



~~~~~Budget Representative Section~~~~~

**PLEASE ADD ACCOUNTING AND CROSSFUNDING INFORMATION TO EMAIL  
WHEN YOU FORWARD TO R7\_TRAVEL**